

Job Description & Person Specification



Rose Road is a Southampton-based charity that since 1952 has been supporting children and young people with complex disabilities and care needs, and their families, from across Hampshire and surrounding areas. We provide overnight short respite breaks, on-site and community-based day services, flexible outreach support and at-home care, and SEN advice services.



To apply, go to www.roseroad.org.uk/jobs or scan the QR code

Role:	Housekeeper – Maternity Cover up to 1 year
Responsible to:	Respite Management Team
Hours:	25hrs per week
Location:	Respite
Salary:	£12.71 per hour
Closing date:	7 th September 2026

Job Description	
Summary:	You will be part of a team responsible for maintaining a clean, safe and hygienic environment for residents, staff and visitors. Duties include cleaning bedrooms, bathrooms, communal areas and kitchens, following health and safety and infection-control procedures, and ensuring cleaning supplies and equipment are used correctly.
Role specific tasks and responsibilities	Daily Tasks • Sweep, clean and wash floors. • Vacuum/clean carpets throughout the units. • Clean all toilets/bathrooms including disinfecting sanitary areas and cleaning hand basins. • Empty waste bins • Replacement of toilet paper and paper towels in all toilets. • High- and low-level dusting and polishing in all areas of the units. • Cleaning of kitchen to include cooker, working surfaces and refrigerator. Regular tasks • Clean the inside of windows. • Clean all bed frames. • Shampoo carpets as required. • Clean inside of cupboards and wash down walls and paintwork. • Ensuring necessary cleaning products are ordered regularly. • Cleaning of food cupboards. Responsibilities • Ensure a high standard of hygiene throughout the units.

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	- Commitment to ensure the safe storage of cleaning materials. Expectations - To ensure the units are a safe and clean environment. - To undertake training as required. - Commitment to the Vision and Values of the Association. - Undertake other duties as and when required. - To be part of the Oaks and Acorns team and assist by answering the phone/taking messages and answering the front door when no other staff member is available.
DBS check needed?	This role is subject to an Enhanced Disclosure by the Disclosure & Barring Service
Required qualifications	All training will be provided.
Benefits	The Rose Road Association is an equal opportunities employer. All staff undergo regular Supervisions, wellbeing check ins and an annual appraisal. All staff also receive the following: 26 days annual leave per annum, rising to 29 days after five years' continuous service - Contributory pension scheme - Comprehensive Training and Development with opportunities to progress - Employee Assistance Programme

Person Specification – what we need from you	
Essential	Desirable
Education and Training	
- Understanding of Security issues. - Awareness of Health & Safety issues. - Professional manner when dealing with the general public.	- COSHH - Health and Safety in the workplace.
Achievements, Experience, Skills & Abilities	
The individual must be suitable to work with children.	- Cleaning Experience. - Experience of using floor cleaning equipment. - Experience of ordering cleaning materials.

Our Values & Expected Behaviours



Our focus is always on the children and young people we support, as well as their families, our employees and volunteers. Our Values are essential in providing a moral compass that guides actions and decisions, creating a shared culture, establishing trust, driving strategic direction, and infusing the organisation with meaning and purpose.

We are Trustworthy - We build trust with the children, young people, and families we support – as well as our partners - by being dependable, reliable, and accountable in all that we do.

We are Kind - We understand and value the unique needs of the people that we support. Providing care and support with compassion and empathy.

We are Open & Honest - We foster an honest and open-minded culture and are transparent in both our decision making and communication.

We are Forward Thinking - We are committed to providing the highest quality of care, constantly seeking new, collaborative, and creative ways to deliver our services– encouraging everyone to be ambitious and to achieve their goals.

We are Professional - Flexible and agile in our approach, we uphold the highest professional standards to meet the needs of our children, young people, and their families.

Working within our organisation's Values Framework – Expected Behaviour Level

Our five values have clear descriptions and identified behaviours that demonstrate what they look like in practice. The behaviours are split into three levels which are intended to be relevant and consistent throughout various roles within Rose Road.

Job Descriptions include the different levels of each behaviour required which should be demonstrated throughout recruitment processes and ongoing employment.

Full details can be found at www.roseroad.org.uk/valuesframework (opens a PDF)

We are Trustworthy	Behaviour Level 1
We are Kind	Behaviour Level 1
We are Open and Honest	Behaviour Level 1
We are Forward Thinking	Behaviour Level 1
We are Professional	Behaviour Level 1